

***Lafayette County Commission On Aging Advisory Committee  
Board Meeting Minutes  
Wednesday, March 13, 2013***

*Lafayette County Human Services provides an array of cost effective, quality services, and community-based support for individuals and families to improve their quality of life.*

**Advisory Committee members present:** John Bartels, Mary Jo Finkenbinder, Leean White, Vicki Whitford, Leon Wolfe (Chris Parkinson and Carol Korn are excused)

**LCHS staff present:** Kate Chambers, Kristine Brunkow

**Others present:**

**I. Call to Order**

- A. The meeting was called to order by Leon Wolfe at 1:00 p.m. The meeting was properly posted at the Courthouse, City Library, Lafayette County Human Services and e-mailed to The Republican Journal.
- B. Motion by Leean White, second by Mary Jo Finkenbinder to approve the agenda as posted; carried.
- C. Motion by Leean White, second by Vicki Whitford to approve the minutes of the January 16, 2013 meeting as printed; carried.

**II. Public Comments**

- A. No public comments were submitted.

**III. Monthly Reports**

- A. **Driver Escort**-The month of December had 12 drivers for a total of \$1,196.90. The month of January had 7 drivers for a total of \$862.28.
- B. **Transportation**-The month of December had 10 shopping trips and the month of January had 9 shopping trips.

December invoices were: US Cellular \$22.36; Step Stools \$219.42; Wipers \$17.80; Fuel \$1106.97; Repairs \$1465.45; and Transportation Notice \$93.60.

January invoices were: Al's Towing (bus broke down) \$230.00; Supplies \$13.20; US Cellular \$23.55 and Repairs \$320.98.

Ms. Chambers indicated she has been in contact with Jack Sauer regarding bus storage options. Mr. Sauer did not have any suggestions at this time; but will keep this issue in mind.

Ms. Chambers reported the two new busses are ordered and will be white in color; fiberglass construction and both vehicles will be gas operated. One bus will hold 24 passengers with two tie downs for wheel chairs and will cost \$95,400. The other bus will hold 10 passengers with two tie downs for wheel chairs and will cost \$65,925. E&H will provide the required 20% match as soon as Ms. Chambers has received final approval from the DOT. Once the match has been sent; delivery is supposed to be 120-270 days after the order is placed.

- C. **Home Chore Program**-There was 21 clients served in December and 19 clients served in January. Ms. Chambers put an informational article in the Upper Horizons regarding the Home Chore Program.

- D. **Upper Horizon Newsletter**-The cost for the December newsletter was \$871.86 and \$358.99 for the month of January. The Shopping News ran an Ad for the Senior Expo in March and paid for that ad; therefore, the lower cost of the newsletter in January.

Ms. Chambers has contacted the Shopping News regarding delivery issues in Blanchardville and Belmont.

- E. **Alzheimer & Dementia Alliance**-The month of December had a disbursement of \$2,476.16.

- F. **Lafayette County Nurses**-The month of December charge was \$568.00 for personal care and supportive services.

**Medical Alerts**-The cost for medical alerts for December was \$512.10 and for January was \$512.10.

- G. **ADRC**

Elderly Benefit Specialist-The EBS worked with 26 individuals in the areas of Legal/Benefit Assistance and Financial Impact. The monetary impact benefit was \$88,452.00.

Ms. Chambers reported Diane Douglas was very appreciated for being acknowledged last month in regards to inputting computer information.

Disability Benefit Specialist-The DBS worked with 42 individuals in the areas of Medicaid, SSI/SSDI eligibility. The monetary impact benefit was \$19,746.00.

Information & Assistance-There were 60 contacts for January in the areas of Abuse and Neglect, Assistive Technology, education, housing, in-home services, legal services and public benefits.

- H. Motion by Vicki Whitford, second by LEEAN WHITE to approve the Monthly Reports as presented; carried.

- IV. **SUN Program Report**-Ms. Chambers reported Lafayette County received the request for \$23,360.00 for the SUN Program along with the loan request for \$25,000.00.

Leon Wolfe indicated the SUN Program continues to struggle with expenses. They are looking at fund raisers and way to bring in donations.

Ms. Chambers stated she recently put an article in the Upper Horizons soliciting donations to repair the freezer at the meal site in Belmont. She is happy to report sufficient donations were received to fix the freezer.

- V. **Bureau of Aging and Disability Resources-2012 Aging Unit Self-Assessment**-Ms. Chambers presented the 2012 Aging Unit Self Assessment with goals that were written prior to her becoming director. The assessment is due to GWAAR on March 15, 2013. Ms. Chambers sent this assessment prior to the meeting so board members were able to review. She explained the various goal areas and

how Lafayette County reached the goals. Discussion followed. Motion by John Bartels; second by Leean White to approve the assessment and forward to GWAAR; carried.

**VI. Director's Report**

- A. Coordinated Public Transit-Lafayette County will be working cooperatively to complete a new Coordinated Public Transit-Human Services Transportation Plan for 2014-2019. LCHS will be working with Southwestern Wisconsin Regional Planning Commission to complete this. A meeting has been scheduled for June 4, 2013 from 9:00 a.m. to 12:00 noon at Bridges Restaurant in Darlington for identified parties.
- B. AARP Taxes-Volunteers from AARP are assisting elderly with tax preparation. Susie Elzen is in charge of scheduling appointments. There were 23 individuals seen on February 20 and 21 individuals seen on March 6. There are two more sessions scheduled for March 20 and April 3.
- C. 2013-2015 Aging Plan-Ms. Chambers received notification on January 31, 2013 that the plan was approved by GWAAR.
- D. Senior Expo-Is set for Thursday, March 28 from 9:00 a.m. to 1:00 p.m. at the Ullsvik Center at UW Platteville. The ADRC bus will provide free transportation to the event.
- E. Purchase of Contracts have been signed with the Lafayette County Health Department and the Shopping News. Memorandums of Understanding (MOUs) have been signed with the Alzheimer's and Dementia Alliance of Wisconsin and Memorial Hospital of Lafayette County.
- F. ADRC Regional Board-Ms. Chambers sent a request for Leean White to be a member on the ADRC Regional Board to Jack Sauer. This will be presented to the County Board at their March Board meeting.
- G. LogistiCare continues to serve the State of Wisconsin for non-emergency transportation until May 1, 2013. They pulled out of the RFP for the next contract. There are two bidders – Acces2Care and MTM, Inc., bidding for the service. LogistiCare will assist with the transition to the new provider.
- H. ADRC Conference will be in Green Bay on May 13, 14 and 15<sup>th</sup>. The Human Services Information & Assistance employees will be attending the conference. If any committee members are interested in attending they should contact Ms. Chambers.
- I. Community Health Systems – is the dental clinic in Darlington. Ms. Chambers will put the information for the clinic in the Upper Horizon.
- J. Dates to remember:
  - Our Town - April 21. ADRC will share a booth with Human Services
  - Older American's Month – May 30 in the Municipal Gym.
  - Lafayette County Fair – July 12

- Caregiver Renewal Day – November 8 in Monroe at the Green County Methodist Church

VI. ADJOURN

- A. The next meeting was set for **Wednesday, May 8, 2013 at 1:00 p.m.**
- B. Motion by Vicki Whitford; second by Mary Jo Finkenbinder to adjourn; carried.
- C. The meeting was adjourned by Chair Leon Wolfe at 2:05 p.m.

Reviewed by Kate Chambers 5-8-2013  
Kate Chambers, Aging Director Date

Approved by Leon Wolfe 5-8-2013  
Leon Wolfe, Chair Date